

# Petite Lake Highwood association

## Meeting minutes for 11-15-11

### Meeting called to order:

7:34 p.m.

### Officers present:

Becky, Bob, Andrea, Sam, Matt, Toni

### Officers absent:

Mark

### Acceptance of agenda:

This meeting was held after the Special Call Meeting for By-Law approval and no agenda was prepared. A quorum was not established at the special call meeting so no meeting was held.

### Acceptance of minutes:

No minutes were provided at this meeting. Approval will take place at the next regularly scheduled meeting in January.

### Correspondence:

Matt—Gerry Schuepfer noticed several unattended fires. Matt advised her that it would be best to contact the fire department if witnessed again.

### President's report:

None.

### Treasurer's report:

Reimbursements were provided to all who made purchases for the Fall Cleanup.

Payment was made to Best Sanitation for beach portable toilet.

Payment was made to Jim Smak for mowing services.

PLH invoices will be sent out ASAP.

Foreclosure notice was received on Hall's house.

Foreclosure notice was received on Rieb's house.

### Other Reports:

None.

### Continuing business:

- **Partial Resolution** Jim Jorgensen regarding sewer washout and parking stops at South Park —Lou spoke with Jim Jorgenson about this and Jim will provide the material if we provide the labor. Parking stops have been replaced.
- Check into a standard for dock boxes and pier platforms—Matt & Committee.
- Check into installing new street light at Elm & Highwoods.—Mark will call Jim Jorgensen to inquire.
- Check into repairing street lights at Rt. 59 —Mark will call Jim Jorgensen to inquire.
- Check into adding more pier spaces—Matt
- Welcome new people to neighborhood—Toni will keep Andrea up to date with current list
- Inquire about relinquishing community property (chunk of small island)--Becky.

### New business:

- Andrea moves to increase the PLHA administrative lien fees to \$40.00. Toni seconds, a vote is taken and the motion carries.
- Decide whether to pursue liens on foreclosure houses.
- Determine a date for the next Special Call Meeting to vote on By-Law changes. Possibly the end of April.

- Add Matt's name as signator at bank.

**Cleanup:**

- No new items to add to master list

**Next meeting:**

Saturday, December 3<sup>rd</sup> at 9:00 a.m. at median for holiday light installation.

**Adjourned:**

Meeting adjourned at 7:54 pm.

**Submitted by:**

Bob Leavitt, Secretary